

## **ELIGIBILITY AND BOOKING AGREEMENT FOR “LEARN WITH THE LORDS ONLINE”**

### **HOME EDUCATION GROUPS**

The parties to this Agreement are (1) the Corporate Officer of the House of Lords, and (2) yourself (parent or group leader).

Learn with the Lords Online is a live video call where young people can ask questions of a Member of the House of Lords. This programme is run and provided by the UK Parliament Education and Engagement Service on behalf of the House of Lords (and their Corporate Officers).

By submitting a Booking Application Form for a place in a Learn with the Lords Online home education session you (being the body that submits the Booking Application Form with details as set out on that form) agree that:

- the details provided in the Booking Application Form are accurate;
- in consideration for provision of a Learn with the Lords Online session, you agree to be bound by the terms of this Eligibility and Booking Agreement upon acceptance by us of your Booking Application Form;

### **DEFINITIONS**

**We, us, our** means the Corporate Officer of the House of Lords, acting by the UK Parliament Education and Engagement Service.

**You, your** means any parent or group leader that books a place for their young people in a Learn with the Lords Online session.

### **ELIGIBILITY TERMS**

#### **Home Education Group eligibility criteria**

1. To participate you must be a Home Education group/family based in the United Kingdom.
2. By providing your details in the Booking Application Form you agree that the UK Parliament Education and Engagement Service may contact you regarding your booking.
3. Your young must be within the relevant age ranges for the session:
  - a. Learn with the Lords Online is open to all young people aged 7-18 years old.

### **BOOKING TERMS**

Practical requirements

4. Availability:
  - a. Learn with the Lords Online for Home Education groups take place once a month on a Friday morning. You must book your young people into a session that is appropriate for their age group, and you must be available on the date you book.
    - i. The **9:30-10:10am** session is for young people aged **7 to 11**
    - ii. The **10:30-11:10am** session is for young people **11 to 18**
  - b. For safeguarding reasons, a responsible accompanying adult must be present when young people join the online session.

5. Filming or Recording:
  - a. You must not take pictures or record the session for safeguarding reasons. This is because you will be joined by other Home Education groups in the session. We will encourage your young people to put their cameras on when they ask their question.
6. You can make changes to your Learn with the Lords Online booking up until 5 working days before the date of the session is due to take place. This will be agreed with a member of UK Parliament Education and Engagement Service. It may not be possible to allocate your group to another session.

### **Cancellation or termination of session**

7. The UK Parliament Education and Engagement Service reserve the right to cancel your Learn with the Lords Online session if any of the following arise:
  - a. There are fewer than 10 young people booked into the session overall;
  - b. The Member of the House of Lords is unavailable and attendance by an alternative Member cannot be arranged;
8. The UK Parliament Education and Engagement Service reserve the right to remove you from the Learn with the Lords Online session at any time if any of the following arise:
  - a. You attempt to take pictures of or record the session;
  - b. The behaviour of your young people is deemed inappropriate by, or of concern to, UK Parliament Education and Engagement Service;
9. All Learn with the Lords Online sessions are subject to the availability of the Member of the House of Lords who has agreed to take part in your session. Please note that sessions may be cancelled in advance or during the session without notice where matters arise requiring the attendance of the Member of the House of Lords.

### **Information, data and security**

10. The personal data and data we are collecting and processing is:
  - a. Your (parent/group leader's) name, email address, telephone number, your IP address and details of which version of web browser you are using;
  - b. Information on how you use the site, using cookies and page tagging techniques;
11. We will use your personal data to process and manage your application and evaluate the Learn with the Lords Online session.

### **GENERAL**

This section warns you to be careful about sending information over the Internet. It tells you that these terms and conditions might change. And it explains what will happen if something goes wrong.

12. We reserve the right to change these terms and conditions at any time by posting changes online. It is your responsibility to check that page for any updates.
13. We will not be liable for any expenses, loss, or damage, including without limitation any indirect or consequential loss or damage, that you may suffer because of or in connection with Learn with the Lords Online or because you have relied on the information we provided about it on our website.
14. These terms and conditions will be governed by, and interpreted in accordance with, the law of England and Wales. If there is any dispute between you and us in relation to these terms and conditions, it can only be dealt with by the courts of England and Wales.

15. Breach of these terms and conditions entitles the Corporate Officer of the House of Lords to cancel your booking or terminate our Agreement without liability and without notice.