

## **Learn with the Lords Online**

Thank you for your interest in taking part in our Learn with the Lords Online programme. In advance of the session please read the important information below. If you have any further questions, please do get in touch:

[learnwiththelords@parliament.uk](mailto:learnwiththelords@parliament.uk)

## **Sessions - FAQs**

*When will our session take place?*

Sessions take place on Monday mornings and all-day Friday. You will select a 40-minute window on a date and time of your choosing when you book. You will join the session 10 minutes before your allotted start time to establish a connection with your Lord or Baroness.

*What technology do we need?*

Learn with the Lords Online takes place via Microsoft Teams, which can be downloaded as an app or accessed via a browser. You will receive the Microsoft Teams link for your session a week in advance. Please note that if students are participating from more than one room, this link will need to be shared with the relevant teachers.

To take part in this session, you will need a laptop or tablet connected to a large screen with speakers (such as an interactive whiteboard or large projector screen). It is important that pupils can hear the session as they will be asking questions throughout. Please ensure that you have a reliable internet connection. We will contact you a week in advance of your session to arrange a test Microsoft Teams meeting, using the same room and equipment that will be used on the day, at a time that is convenient for you.

If you have any IT questions, please contact us.

*How do we set up the room?*

The camera should face the audience in your school – this way, the Lord or Baroness can see both the student asking the question and the other students sitting behind. As this may prove challenging due to the demands of social distancing, the priority is that the student that is asking the question can be seen by your Lord or Baroness. We recommend that individual students take it in turns to approach the laptop/tablet to ask their question.

*How many students can take part?*

30 students is the ideal number, but we welcome larger and smaller groups to take part. We ask for a minimum of 10 students in one session. If you are connecting more than one class of students to the Q&A session, we suggest that you encourage the students to collectively decide upon 3 or 4 questions per class and elect representatives to ask them.

*Can I book more than one session?*

You are welcome to book up to three sessions for your school.

### *Do we need to prepare?*

We encourage you to have your students prepare a minimum of 20 questions in advance of the session to capitalise on time. You will be sent links to resources to help you prepare in your confirmation email. You can also find links to these resources at the end of this document.

### *What will happen?*

When your students are settled and you have connected with your Lord or Baroness, they will introduce themselves and their role in the House of Lords. They will then ask the students for their questions. We recommend that each student should come to the laptop/tablet in turn and ask their question and then remain there while the Lord or Baroness answers so that they can engage directly with them, while still being visible to the other students via the projector.

### *Who is our Lord or Baroness?*

You will be provided with the name of your Lord or Baroness, and a link to their Parliament biography, in advance of your session.

### *Can we invite the media to our session?*

Please DO NOT arrange radio or TV coverage or invite local/national press journalists to the session itself. We also ask that you do not film the session yourselves. You are of course welcome to invite coverage after the session.

### *In the meantime...*

You may find the following resources useful in preparing for your Learn with the Lords Online session:

- [Introduction to UK Parliament - Video](#)
- [How are Laws made? Video](#)
- [Who is in the House of Lords? Video](#)